



St. Joseph's Catholic Primary School
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February 25th 2021

St Joseph's Primary School: Planning for classes to return full time on March 8th

Dear Parents and carers,

Thank you again for all the hard work you have put in to educating your children during these very difficult times. We are looking forward to welcoming back all the children on Monday March 8th, we are trying to keep things as 'normal' as possible for the children, but we will continue to take extra precautions for the time being to keep every-one as safe as we can. Please read the important information below.

Essential Measures that will be in place:

1. Following COVID-19 recommendation on illness and engage with track and trace measures.
2. Clean hands thoroughly with soap, water and hand gel
3. 'Catch it, bin it, kill it' approach to tissues/colds/coughs.
4. Clear cleaning arrangements, which focus on key areas.
5. Aim for year groups to remain as separate 'bubbles' and these bubbles do not mix together.
6. Classrooms with tables separated and only 2 children to a table facing forwards. (Early years arrangements will differ)
7. Staggered starts/ends to the day. Different areas of the outside space used for different bubbles.
8. No gatherings of more than one class per classroom, or year group in the hall.

Bubbles

We will try and keep children in class bubbles with separate toilet facilities for each bubble. Outside play areas will be separated into Reception, KS1, Years 3 and 4, 5 and 6. Children will be encouraged to play with their own class. Classes will be able to attend events in the hall separately and some ASC clubs will need to have more cross bubbles to accommodate staffing



"Together we love, together we hope, together we learn."



Attendance

- The Government has stated that attendance will be Statutory. Penalty Notices can be issued as normal, but will only be used as a very last resort.

Staggered drop offs / pick-ups.

All adults must wear a face mask when entering the site

- Reception **8.30am** drop off through the small pedestrian gate a parent may accompany their child to the class gate, **2.50pm** pick up by the same way. (**2.30pm on Friday**)
- Years 1 and 2: **8.30am** drop off: Through double gates onto the main playground, a parent may accompany their child onto the playground to the classroom gate. **2.50pm** pick-up by the same way (**2.30 on Friday**).
- Years 3 and 4: **8.20** drop off: Children can be left at the main double gate to the playground to walk in by themselves. **3.00pm** pick up –children will be brought to the gate by their teachers (**2.45 on Friday**).
- Years 5 and 6: **8.20 drop off**: Children can walk through the pedestrian gate to the side car park (by the bike shelter) or parents can drop and go through the side car park. **3.00pm** pick up (**2.45 on Friday**) children can walk through the pedestrian gate or be picked up in the side car park. **There will be NO parking in the side car park.**

It is really important that these times are adhered to, if you have children in KS1 and 2 with different drop off times we ask that you wait with your KS1 child until the appointed time.

All entry points to the school will have hand wash which everyone entering the school premises must use. There will be hand sanitizers available for children that have been dropped off in the side car park.

Engage with NHS Test and Trace

Parents and staff must inform school office immediately of the results of a Covid-19 test.

Schools must send workers and children home if they have been in 'close contact' with someone who tests positive. More than 15 minutes working or being in a group counts as 'close contact'.

Children presenting possible symptoms of Covid-19

- If any child is showing symptoms a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell they should not attend.
- If the symptoms develop during the day at school, parents will be contacted to come and collect. They will be given a home testing kit if available.
- The medical room will be used as a quarantine room if the weather permits we will wait outside with your child.

Hand hygiene

All children and staff must wash their hands for at least 20 seconds and then dry them thoroughly:

- **Hand sanitizers will be used on entry to school**
- Between activities
- Before and after going to the toilet.
- After playtimes, before and after lunch.
- After they have sneezed/coughed.
- If they sneeze or cough into a tissue, this must be placed in the nearest bin and then hands washed. Highlight the slogan: "Catch it, bin it, kill it"



- Hand sanitiser will be used at the start of the day and at regular intervals this will be provided by the school.

Clothing

- All children should be in uniform. This can be washed as often as 'normal'.
- Children can wear PE kit on PE days.
- At this time there will be no swimming in term 4 for Years 3 and 4.

Equipment in school

- **Years 3-6** we would like you to provide a clear plastic named pencil case that is easy for your child to open. We will provide the equipment to go in the case and it will remain in school for your child's use only.
- Children should not bring unnecessary items to school, they can bring a book bag in R, 1 and 2 and a small back pack in Years 3-6.
- All children should bring in their own **water bottle**
- **Fruit snacks** will be provided for R, Yr1 and Yr2 all other year groups may bring their own fruit snack for break time

School Lunches

There will be a new school menu that will be on the school web site and on the noticeboard outside school. During term 4 your child may order a school lunch in the morning or bring their own packed lunch. Reception and KS1 will be eating in the hall in rows rather than grouped around a table and KS 2 will be eating in their classroom.

Parents/Visitors

- Please do not enter the building unless there is an emergency. Slips, letters, etc. can be left in the post box on pedestrian gate or brought in with your child. If you have forgotten something that your child really needs you may leave it clearly labelled in the box in the foyer
- Please use email as the main form of contact.
- All visitors will need to be approved by office and will only be allowed into building for operational reasons. At this time we cannot have parent volunteers on the premises.

Clubs/After School Club

- ASC will start from March 8th we will presume at this time that you will require the same times as before unless we hear from you. Reception, Years 1 and 2 will be in separate rooms from Years 3, 4, 5 and 6.
- We are hoping to run some after school sports clubs in the up and coming weeks
- All other clubs will be kept under review as the Government have stated that any clubs operating should be outdoors at this time.

School Trips

- There will be no trips during term 4.

Risk Assessment

- The new risk assessment will be placed on the web site as soon as possible.

If any children need to self-isolate during the next few weeks they should access the curriculum COVID packs on the classroom pages.



Thank you for taking time to read this, it is really important we get this right for a safe restart, if you have any questions or queries please do not hesitate to contact the school.
We are really looking forwards to seeing you all.

Kind regards

Elaine M Jackson Greg Bath
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Portishead